

Institution: University of North Carolina at Chapel Hill (199120)
User ID: P1991201

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are no changes to the 2018-19 Academic Libraries component from the 2017-18 collection. Visit the [Academic Libraries Resource](#) page for additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2018. Fiscal Year 2018 is defined as the most recent 12-month period that ends before October 1, 2018, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2018. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

? Were your annual total library expenses for Fiscal Year 2018:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:

For all degree-granting institutions
 with library expenses >0 and/or access to a library collection

**NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.
 Report the total number of each category held at the END of Fiscal Year 2018.**

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	5,160,753	3,461,705	1,515,171	1,652,751	
Databases			1,248	1,291	
Media	10,759,131	10,758,610	53,799	43,118	
Serials	151,574	66,531	191,333	180,757	
Total	16,071,458	14,286,846	1,761,551	1,877,917	17,833,009
Library Circulation	264,573	350,164	5,058,485	4,800,346	5,323,058

Does your institution have Interlibrary Loan Services ?

No

Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	29,749	35,570
Total interlibrary loans and documents received	17,488	16,775

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

After further review by new personnel, we have found that prior year data were incorrect for books and serials.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2018.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	10	10
? Expenses	Amount	
Total salaries and wages for the library staff	19,106,867	19,065,704
Are staff fringe benefits paid out of the library budget?		
<input type="radio"/> No		
<input checked="" type="radio"/> Yes	Total Fringe benefits	5,812,127
Materials/services expenses		
One-time purchases of <u>books, serial back-files, and other materials</u>	4,083,614	
<u>Ongoing commitments to subscriptions</u>	11,391,518	
All other materials/services costs	138,138	
Total materials/services expenses	15,613,270	15,875,179
Operations and maintenance expenses		
Preservation services	339,158	
All other operations and maintenance expenses	5,601,231	
Total operations and maintenance expenses	5,940,389	4,062,288
Total Expenses	46,472,653	44,586,320
Total Expenses (minus Fringe Benefits)	40,660,526	39,003,171

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input checked="" type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Robert Ricks		
Email: robricks@email.unc.edu		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

3.00	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	hours	hours	hours	hours
Other offices	hours	hours	hours	hours

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2018.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	5,160,753	1,515,171
Databases		1,248
Media	10,759,131	53,799
Serials	151,574	191,333
Total Collection	16,071,458	1,761,551
Total Circulation	264,573	5,058,485

Expenses	Amount
Salaries and wages	\$19,106,867
Fringe benefits	\$5,812,127
Materials/services expenses	\$15,613,270
Operations and maintenance expenses	\$5,940,389
Total expenses	\$46,472,653

Academic Libraries

University of North Carolina at Chapel Hill (199120)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (5,160,753) is outside the expected range of between 2,423,194 and 4,500,216 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Library staff didn't include government documents in the counts for 2017-18. The number reported should have been 5,109,194.			
Screen Entry	The number entered (151,574) is outside the expected range of between 46,572 and 86,490 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The number reported for 2017-18 was incorrect. Library staff does not have a way to reconstruct what the correct figure should have been.			
Screen: Expenses				
Screen Entry	The calculated value (5,940,389) is outside the expected range of between 2,640,488 and 5,484,088 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	Unanticipated lapsed salary funds became available and were used on special projects in operations. The Law Library also completed major asbestos abatement and renovations in 2017-18, which was a significant additional expense.			